

Weekly Checklist

Week #:

Key Area	Action	✓
<i>Your ideal client</i>		
<i>Products & services</i>		
<i>Generating sales & profit</i>		
<i>Marketing, communication & social media</i>		
<i>Systems & processes</i>		
<i>Personal growth, well-being & relationships</i>		
<i>Relaxation & fun</i>		

